ST. JOSEPH'S NATIONAL SCHOOL

Fermoy, Co. Cork.

Principal: Geraldine Burke
Deputy Principal: Gary Flynn

Telephone: (025) 32284
Email: stjosephsnsfermoy@gmail.com
Website: www.stjosephsfermoy.ie

APPLICATION FORM

Pupil's Name: _____

Address: _____

_____

_____

_____

Eircode: _____

Gender: Male ☐ Female ☐

Date of Birth: _____

Age next birthday: _____

Pupil's PPS No.: _____

Pupil's Country of Origin: _____

Religion: _____

Language spoken at home: English ☐ Irish ☐

Data Protection Note

St. Joseph's National School is registered as a Data controller under the Data Protection Act 2018 (GDPR). The personal data supplied on this application form is required for the purposes of student enrolment, registration, administration, child welfare and to fulfil our other legal obligations. Contact details will also be used to notify you of school events or activities. While the information provided will generally be treated as confidential, from time to time it may be necessary for us to exchange personal data on a confidential basis with other bodies including the Department of Education & Science, the Department of Social & Family Affairs, An Gárda Siochána, the Health Service Executive, the National Educational Welfare Board or with another school (where the student is transferring). We rely on parents / guardians to provide us with accurate and complete information and to update us in relation to any change in the information provided. Should you wish to update or access your or your child's personal data you should write to the school Principal.

Data Protection Policy of St. Joseph's National School

A copy of the full Data Protection Policy of St. Joseph's National School is available on request from the school or can be found on our school website.

Parents / Guardians Contact Details

Name (1): _____

Tel: (Home) _____ Tel: (Work) _____

Tel: (Mobile) _____ Email: _____

Name (2): _____

Tel: (Home) _____ Tel: (Work) _____

Tel: (Mobile) _____ Email: _____

Mobile number to receive school texts: _____

In which of the following courses do you wish to enrol? (tick appropriate box)

☐ Junior Infants for next academic year

☐ Other – Please state which class you wish to enrol your child _____

Name of previous pre-school/school (if applicable) _____

Pupil Online Database (POD)
The following questions are for Department of Education purposes only.

Mother's Maiden Name: _____ Ethnic Cultural Group: _____

Medical Details

Name of family doctor: _____ Telephone: _____

Address of family doctor: _____

Has an educational psychological assessment been carried out? Yes ☐ No ☐

Has a clinical psychological assessment been carried out? Yes ☐ No ☐

Has an occupational therapy assessment been carried out? Yes ☐ No ☐

Has a speech and language assessment been carried out? Yes ☐ No ☐

If any assessment has been carried out, it is very important that this information be made available to St. Joseph's National School.
I give permission to the principal of _____
to release a copy of my son/daughter's Educational / Psychological / Occupational Therapy / Speech & Language reports to the principal of St. Joseph's National School.

Signature (Parent / Guardian) _____ Date: _____

Any other relevant information you may wish to add: eg. Education, Medical, Allergies etc.

_____

Parental Consent for Enrolment

I certify that the information supplied on this form is correct and I wish my child to be enrolled in St. Joseph's National School. I hereby agree to his / her taking part in any or all of the activities, including games, field trips and any other curricular or extra-curricular activities. I give permission for my child to be taken on the school bus for any activity/outing undertaken by the school.

Special Consideration and / or Emergency Treatment Authorisation

I authorise the St. Joseph's National School authorities to arrange necessary medical treatment in cases of emergency while my child is in attendance at St. Joseph's National School.
(If your child suffers from an condition or complaint, either physical or medical, requiring special treatment or consideration, please enclose a note to the Principal giving details of temporary emergency treatment, if this should become necessary.)

General Statement of St. Joseph's National School Code of Behaviour

All pupils, by enrolment, undertake to abide by the St. Joseph's National School Code of Behaviour. The purpose of this code is to help create an environment which is conductive to purposeful learning, social responsibility and personal and moral development.

Specific St. Joseph's National School Regulations

While the statement above sets out the basic guidelines of St. Joseph's National School Code of Behaviour, parents and pupils should refer to the school for the more specific regulations concerning attendance at classes, child protection, anti-bullying, discipline, safety, homework, uniforms, IT & internet use and care of property etc. These regulations must be regarded as the minimum requirement for the effective achievement of St. Joseph's National School objectives. Other regulations may also be introduced if deemed desirable by the St. Joseph's National School authorities. St. Joseph's National School policies are available for inspection by arrangement with the school secretary or can be viewed on the school website, www.stjosephsfermoy.ie

Undertaking to Abide by the St. Joseph's National School Code of Behaviour

I have read the St. Joseph's National School regulations and Code of Behaviour and agree that my child is aware of these and will abide by them. I understand that non-compliance with these may render my child subject to normal St. Joseph's National School disciplinary measures, as outlined in the Code of Behaviour.

Signature 1 (Parent / Guardian) _____ Date: _____

Signature 2 (Parent / Guardian) _____ Date: _____

Telephone numbers where a parent / guardian may be contacted in case of emergency, during school hours must be submitted.

Parent / Guardian Name (1): _____ Number: _____

Parent / Guardian Name (2): _____ Number: _____

Photographs of Students

The school maintains a database of photographs of school events held over years. It has become customary to take photos of students engaged in activities and events in the interest of creating a pictorial as well as historical record of life at the school. Photographs may be published on our school website or in brochures, newsletters, local and national newspapers and similar school-related productions. In the case of website photographs, student names will not be recorded with the picture. If you would prefer not to have your child's photography included in such records, please notify the school principal.

Signature (Parent / Guardian) _____ Date: _____

Permission for trips out of School

I authorise St. Joseph's National School to take my child on trips outside the school, that support the schools aim, to provide a broad and fun range of educational activities for every child. I acknowledge that some school trips are facilitated by using the St. Joseph's N.S. mini-bus and I authorise the school to transport my child in this manner. In the unlikely event that medical attention is required for my child I give permission for same.

Signature (Parent / Guardian) _____ Date: _____

Acceptable Use Policy (AUP)

As a school user of the network and internet at St. Joseph's N.S., I have read and understood the Acceptable User Policy (AUP) for the use of the internet in St. Joseph's N.S., and by signing it, I agree to abide by the policy as stated and to accept any sanctions which may be imposed due to misuse of the internet and non-adherence to the AUP. I agree to follow the school rules on its use. I will use the network in a responsible way and observe all the restrictions explained in the AUP. I agree to report any misuse of the network to the school Principal or the ICT Coordinator. If I do not follow the rules, I understand that this may result in loss of access to the internet/computer network as well as other disciplinary action.

Signature (Parent / Guardian) _____ Date: _____

Additional Information

School Times:

School commences at 8.50 a.m. each morning.
Infant classes finish at 1.30 p.m. and all other classes finish at 2.30 p.m.
Children are supervised from 8.40 a.m. each morning until the commencement of class. A detailed calendar will be forwarded to all parents in early September.

School Lunches:

We provide free school lunches to all our pupils which reflect our Healthy Eating Policy and Department of Education and HSE guidelines.

Parental Contact:

Management & Teachers are always available to meet parents by appointment should you have any concerns about your child. We hold Parent/Teacher meetings in November and each child receives a summer report at the end of term.